

## VENDORS CONTRACT

Contract between West Alabama Quilters Guild and \_\_\_\_\_  
(hereafter referred to as the vendor). Vendor to provide quilting materials, supplies, etc. for sale at the West Alabama Guild Quilt Show to be held March 1-2, 2008 at Holy Spirit Catholic High School, 711 37<sup>th</sup> Street East in Tuscaloosa, Alabama. Directions to Holy Spirit High School as well as information regarding lodging are available at our web site (www.waqq.com)

**Show set-up is on Friday, February 29, 2008, from 5:00 – 9:00 pm ONLY. No set-up will be allowed on Saturday morning.** The show will be from 9:00 am until 5:00 pm on Saturday, March 1<sup>st</sup>, and from 12:00 noon until 5:00 pm on Sunday, March 2<sup>nd</sup>, 2008. **Break down will occur at the end of the show on March 2<sup>nd</sup> (5:00 pm - ?).**

West Alabama Quilters Guild will provide the space and two tables. The cost for vendors for a 250 square foot space is \$120.00. The cost for a 500 square foot space is \$200. Due to the fact that we will have to rent our tables, we will be able to furnish extra tables at an additional charge of \$20.00 each or you are welcome to bring your own tables. All fees are payable at the time of reservation and is non-refundable. The fee includes listing in Quilt Show Program as well as on our website with a hyperlink to your website. Vendor is also responsible for paying sales tax of 9% which will be collected by West Alabama Quilters Guild at the end of the show.

Please remember that we have limited space. **Please respond promptly to reserve a space. First come, first served.**

For further information, contact Joann at waqq@comcast.net.

Reservation reply: Yes, I would like to be a vendor.

### *Part 1: Contact information*

Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

Phone Number \_\_\_\_\_

Email address \_\_\_\_\_

WEB Address for the link on our website \_\_\_\_\_. This link will be maintained until December 31<sup>st</sup>, 2008

Information for the program will be taken from the Business name, City and State provided above.

*Part 2: Demonstration Information:*

I would like to demonstrate \_\_\_\_\_

\_\_\_\_\_

(please check appropriate space) \_\_\_ on Saturday only, \_\_\_ on Sunday only, \_\_\_\_\_ on both Saturday and Sunday. I will (please check appropriate space) \_\_\_ not need any one to operate my booth during the Demonstration, \_\_\_ will need a WAQG member to operate my booth during the demonstration.

*Part 3: Requirements:*

I will need a total of \_\_\_\_\_ Tables (Fee of \$20.00 per table required if more than 2)

Do you need an electrical outlet? \_\_\_\_\_

I would like to reserve the following space

\_\_\_\_\_ 250 Square feet (12 by 20) at \$120

\_\_\_\_\_ 250 Square feet (16 by 16) at \$120

\_\_\_\_\_ 500 Square feet (20 by 25) at \$200

*(Note: If the space you have requested is not available at the time of receipt of your reservation, Joann Williams will contact you with additional information. Due to limited space, if we are full at the time of receipt of your reservation, your check will be returned to you.)*

*Part 4: Payment (due at time of reservation)*

A **non-refundable check** for the total cost of this rental of \_\_\_\_\_ is enclosed. This includes

\_\_\_\_\_ for the space and \_\_\_\_\_ for \_\_\_\_\_ additional tales. Please make your check

out to the West Alabama Quilters Guild

*Part 5: Signature.*

By signing this I agree to be a vendor for the West Alabama Quilters Guild for their show on March 1-2, 2008, to set up on Friday, February 29, 2008 between 5pm and 9pm, and to pay 9% sales tax on my sales at the end of the show.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return to:** West Alabama Quilt Show, Attn: Quilt 2008 Show,  
P O Box 020059, Tuscaloosa AL 35402.